



Project: Methodology Coaching
Datum: 02/2004

The project

Case

Janssen-Cilag was developing a global content management strategy and was therefore comparing different content management tools. They wanted specifically to know more about Microsoft SharePoint Portal server in a limited period of time and within a specific budget.

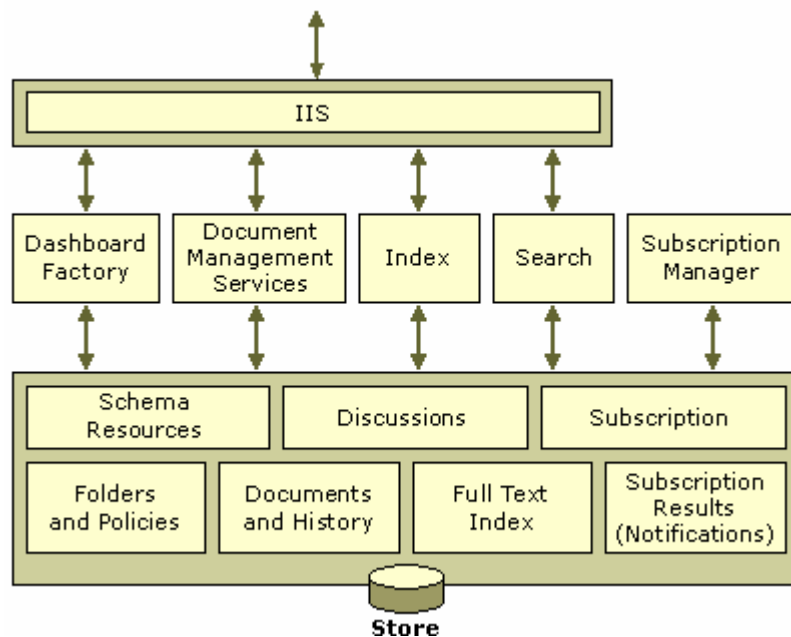
They asked us if we could coach them via a methodology to reach their goal in a limited period of time and within a predefined budget.

Challenges:

- Help Janssen-Cilag in capturing the Technology capabilities of the Software (Microsoft SharePoint Portal server), this means theory (limitations...) and practice (installation, configuration...)
- Coach the DSDM Project Methodology, Janssen-Cilag did not know exactly the details of the software, but wanted to define the functionalities during the project.

•Activity A

Propose and learn Janssen-Cilag the most valuable functionalities blocks of Microsoft SharePoint Portal server.



•Activity B

Try to find out which building blocks were most interesting for Janssen-Cilag.

•Activity C

Finish the project in time and in budget and reach their not predefined goal.

DSDM's theoretical five phases approach

- A feasibility study phase, to gauge the business appropriateness of the proposed system, its technical realization, and the costs and duration.
- A business study phase, to generally define the primary functions of the system and set the reliability and performance goals.
- A functional model iteration, with prototyping to determine user requirements and gather information, demonstrate intended functionality, and gather nonfunctional requirements (this phase is repeated as often as necessary).
- A system design/build iteration, which may begin before the previous phase is complete, for refining and detailing the functional prototype with the goal of delivering a design prototype that meets the functional and nonfunctional requirements (this is a repeatable phase).
- An implementation phase, in which the system is delivered to end users for evaluation and a project audit is conducted that will either release the system for live use or return it to an earlier phase.

Practical approach

Based on the requirements, the following phases were identified.

Step1: Kick-Off

Definition of the needs of Janssen-Cilag and a summarisation with the out-of-the-box capabilities of the software.

Step2: Definition Global Project Plan

During a workshop the 'rough' Project Plan is being defined. This Project Plan will undergo changes during the project caused by results and impressions of previous iterations.

Step3: Access authorization

Defined components of this phase;

- Security in the workspace
- Security in the dashboard site

Step4: : Search

Defined components of this phase;

- Search on documents and META-data
- Search on file systems and other MS SPS server workspaces
- Search filters

Step5: Languages

Defined components of this phase;

- Different languages

Roadmap for RAD

